

JOB ANNOUNCEMENT

POSITION: Deputy Probation Officer I (Replacement)
STEP/SALARY: 28/\$9.69 per hour with 2 years experience
30/\$10.23 per hour with 3 or more years experience
LOCATION: Third District Juvenile Court, SLC -
TYPE OF POSITION: (1) Full-time with benefits, assigned to work program, contingent position
(3) part time with no benefits, assigned to work program, contingent positions
CLOSING DATE: **December 19, 2003, at 5:00 p.m.**

APPLICATIONS MAY BE DIRECTED TO:

Human Resources
450 South State; P.O. Box 140241
Salt Lake City, UT 84114-0241
(801) 578-3804/3890

TYPICAL DUTIES: Under close supervision of a probation officer, or deputy probation officer supervisor, supervises from 5 to 10 juvenile offenders placed on various work projects to repay victims of juvenile crime or to perform community service as ordered by the court. Required to perform manual labor with juvenile offenders, to supervise, instruct, and demonstrate appropriate performance of tasks. Must be able to work in open air environment. Possesses good verbal skills.

- Supervises juveniles who are assigned to work projects. Participates with juveniles in work duties for public or non profit groups such as gardening, campsite cleanup, highway litter control, graffiti cleanup, etc.
- Maintains records of work hours and work projects, arranges work projects with agencies and groups. Drives juveniles to and from work sites.
- Communicates juvenile client performance to probation officers or to the court as required.
- Performs other related duties as required.

REQUIRED QUALIFICATIONS: Graduation from high school plus two years of practical experience working with the public or with juveniles or any equivalent combination of education and experience. First aid certification desirable. Ability to follow written or verbal instructions, ability to lift heavy objects and perform manual labor. Must have the ability to deal with stressful or emotional situations and make critical decisions under pressure.

SPECIAL REQUIREMENTS: Willingness to accept exposure to sometimes dangerous or threatening situations. Must be willing to work a flexible schedule, including evening and weekend work. Must possess a valid Utah driver's license and have access to own transportation.

APPLICATION INFORMATION: Applications may be obtained from the Dept of Workforce Services, the Administrative Office of the Courts; 450 S State St, SLC 84114, or online at <http://www.utcourts.gov/admin/jobs>.

The Utah State Courts is an equal opportunity employer. The courts comply with all state and federal laws prohibiting unlawful discrimination, and provide reasonable accommodation to disabled individuals as required by the ADA.